

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
MAY 5, 2026**

MEETING CALLED TO ORDER by Shannon Campbell, Deputy Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on Saturday, January 10, 2026.

FLAG SALUTE

COUNCIL ROLL CALL: Carfagno, Dewees, Kern, Notaro, Polistina, Smith, Bucci

MAYOR: Chau

APPROVAL OF MINUTES – April 21, 2026

MAYOR’S REPORT

CITY ENGINEER’S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

- 144-2026** Resolution Inserting An Item Of Revenue In The 2026 Budget
- 145-2026** To Approve the Appointment of Thomas Kohler as Part Time Plumbing Inspector and Plumbing Sub Code Official
- 146-2026** Resolution of the City of Northfield, Atlantic County, New Jersey, Authorizing Fireworks Display on Private Property Pursuant to N.J.S.A. 21:3-3
- 147-2026** Resolution Appointing a Qualified Purchasing Agent for the City of Northfield
- 148-2026** Approval of Specifications and Authorization to Proceed with Public Bidding for Crossing Guard Services
- 149-2026** Resolution Authorizing A Shared Services Agreement With The Atlantic County Utilities Authority For Certain Solid Waste, Recycling And Yard Waste Collection Services
- 150-2026** A Resolution Providing for an Executive Session Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12(8), Regarding Personnel Matters

ORDINANCES

- 10-2026** Bond Ordinance Appropriating One Million Three Hundred Sixty Thousand Dollars (\$1,360,000) And Authorizing The Issuance Of One Million Two Hundred Ninety-Two Thousand Dollars (\$1,292,000) In Bonds Or Notes Of The City Of Northfield For Various Improvements Or Purposes Authorized To Be Undertaken By The City Of Northfield, In The County Of Atlantic, New Jersey
2nd Reading/ Public Hearing/ Final Consideration 5/5/2026

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 144-2026**

**RESOLUTION INSERTING AN ITEM OF REVENUE IN THE 2026
BUDGET**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation of equal amount,

WHEREAS, the City of Northfield has been awarded a \$72,883.00 Grant from the CDBG Program and wishes to amend its 2026 Budget to include this amount as revenue.

SECTION 1:

NOW THEREFORE BE IT RESOLVED, that the City of Northfield County of Atlantic hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2026:

Miscellaneous Revenue
Special Items of General Revenue Anticipated with Prior Written
Consent of the Director of Local Government Services:
CDBG Fund

SECTION 2:

BE IT FURTHER RESOLVED, that a like sum of \$72,883.00 is hereby appropriated under the caption of:

General Appropriations
Operations Excluded from 5% Caps Public and Private Program
Off-Set by Revenues:
CDBG Fund

I, Shannon Campbell, RMC, Deputy Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 5th day of May, 2026.

Erland Chau, Mayor

Shannon Campbell, RMC
Deputy Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 145-2026**

**TO APPROVE THE APPOINTMENT OF THOMAS KOHLER AS
PART TIME PLUMBING INSPECTOR AND PLUMBING SUB CODE
OFFICIAL**

WHEREAS, the need exists to hire a part time Plumbing Inspector and Plumbing Sub Code Official, and

WHEREAS, Thomas Kohler, is appropriately qualified for these positions; and

WHEREAS, it is the recommendation of the Inspections Department City Council Chair and Second Chair that Thomas Kohler be appointed for these positions; and

WHEREAS, the rate of pay for Thomas Kohler as part time Plumbing Inspector and Plumbing Sub Code Official shall be \$5,000 per annum per annum, prorated for calendar year 2026 based on his date of hire; and

WHEREAS, employee shall work the number of hours necessary to perform the job responsibilities, which is anticipated to be approximately two (2) hours per week; and

WHEREAS, the position of part-time Plumbing Inspector and Plumbing Sub Code Official is eligible for earned sick leave in accordance with the NJ paid sick leave law; and

WHEREAS, Thomas Kohler's appointment as Plumbing Inspector and Plumbing Sub Code Official shall be for a 4-year term.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that:

1. The statements of the preamble are hereby incorporated as if fully set forth herein.
2. The appointment of Thomas Kohler as a part time Plumbing Inspector and Plumbing Sub Code Official, with an anticipated start date of May 18, 2026 is hereby approved, subject to the following:
 - a. Compliance with the Policies and Procedures of the City
 - b. Unaligned position
 - c. Not entitled to overtime, health benefits, or pension benefits

I, Shannon Campbell, Deputy Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 5th day of May, 2026.

Shannon Campbell, RMC
Deputy Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 146-2026**

**RESOLUTION OF THE CITY OF NORTHFIELD, ATLANTIC COUNTY,
NEW JERSEY, AUTHORIZING FIREWORKS DISPLAY ON PRIVATE
PROPERTY PURSUANT TO N.J.S.A. 21:3-3**

WHEREAS, N.J.S.A. 21:3-1 et. seq. requires the Governing Body to authorize the display of fireworks on private property subject to the review and approval of the municipal Fire and Police Officials.

WHEREAS, the Chief of the City of Northfield Fire Department and the Chief of the City of Northfield Police Department have each reviewed the application and have confirmed that all requirements have been met.

WHEREAS, approval is contingent upon the following:

Serpico Pyrotechnics shall serve written notice announcing the fireworks display, including but not limited to the date, time and duration, to all property owners on Hemsley Place, Lido Drive, Bonnie Lee Drive, Country Club Drive, Circle Drive, English Lane, and St Andrews Drive; the owners of Block 124 Lot 18; Block 125, Lots 12, 13, 14, and 15; and Block 144, Lots 11, 12, 13, 14, and 15 on the City of Northfield tax maps. Said notice shall be delivered by certified mail, return receipt requested, or by personal hand delivery, a minimum of (5) five days prior to the event. Serpico Pyrotechnics shall file a copy of the notice served to above property owners with an affidavit of the required service with the City Clerk at least (3) three days prior to the event.

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Northfield, Atlantic County, New Jersey that upon completion of the conditions specified herein, approval is hereby given for the Fireworks Display on private property by the Serpico Pyrotechnics, LLC., at the Atlantic City Country Club, located at One Leo Fraser Drive, on July 2, 2026, July 11, 2026, August 9, 2026, and October 30, 2026. Said displays will commence between 9:00pm and 9:45pm and be 8 to 10 minutes in duration.

BE IT FURTHER RESOLVED that upon request by Serpico Pyrotechnics, a list of the names and addresses for the property owners requiring notice shall be provided by the City of Northfield.

I, Shannon Campbell, Deputy Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Common Council of the City of Northfield, held this 5th day of May, 2026.

Shannon Campbell, RMC
Deputy Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 147-2026**

**RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT
FOR THE CITY OF NORTHFIELD**

WHEREAS, the City of Northfield is desirous of appointing a Qualified Purchasing Agent (QPA); and

WHEREAS, the Mayor and Council have selected Alexander Bauer, a certified "QPA", to fill the position of a Qualified Purchasing Agent for the City of Northfield.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Northfield, County of Atlantic, and State of New Jersey as follows:

1. That Alexander Bauer, a certified "QPA", be and is hereby appointed as the Qualified Purchasing Agent for the City of Northfield effective as of May 1, 2026
2. The bid threshold for the City of Northfield shall be \$53,000
3. That a certified copy of this Resolution be filed with the Division of Local Government Services in the Department of Community Affairs.

I, Shannon Campbell, Deputy Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield held this 5th day of May, 2026.

Shannon Campbell, RMC
Deputy Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 148-2026**

**APPROVAL OF SPECIFICATIONS AND AUTHORIZATION TO
PROCEED WITH PUBLIC BIDDING FOR CROSSING GUARD
SERVICES**

WHEREAS, the City of Northfield is seeking proposals of a qualified and professional contractor to provide a full-service program to provide adult crossing guards for the City of Northfield; and

WHEREAS, said specifications have been reviewed by the Chief of Police, Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield, Atlantic County, New Jersey that the aforesaid specifications are hereby approved and the Deputy Municipal Clerk is authorized to proceed with public bidding for this project.

I, Shannon Campbell, Deputy Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 5th day of May, 2026.

Shannon Campbell, RMC
Deputy Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 149-2026**

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT
WITH THE ATLANTIC COUNTY UTILITIES AUTHORITY FOR
CERTAIN SOLID WASTE, RECYCLING AND YARD WASTE
COLLECTION SERVICES**

WHEREAS, the City of Northfield (hereafter City) and the Atlantic County Utilities Authority (hereinafter Authority) are parties to a Shared Service Agreement under which the Authority provides certain solid waste, recycling and yard waste collection services for City of Northfield residents; and

WHEREAS, a contract was authorized by Resolution No. 38-2012 with the ACUA for Recycling and Yard Waste Collection Services, for an initial term beginning March 1, 2012, through February 28, 2013, automatically extending for additional periods of one (1) year; and

WHEREAS, a contract was authorized by Resolution No. 78-2020 with the ACUA for Solid Waste Collection Services, for an initial term beginning April 20, 2020, through April 5, 2021, automatically extending for additional periods of one (1) year through April 20, 2025; and

WHEREAS, a Rider to the Shared Services Agreement for Solid Waste Collection Services was authorized by Resolution No. 74-2025, extending the contract through April 30, 2026; and

WHEREAS, both the City of Northfield and the Authority wish to terminate the two (2) contracts and one (1) Rider stated above and combine all of the collection services into one (1) contract under which the Authority is to provide Solid Waste, Recycling & Yard Waste Collection Services for the City of Northfield residents; and

WHEREAS, the current Shared Service Agreement, expired April 30, 2026, and the City and the Authority desire to extend the current Agreement for a one-year period, from May 1, 2026 - April 30, 2027; and

WHEREAS, N.J.S.A. 40:14B-49 empowers municipalities and municipal utilities authorities to enter into contracts for the collection, disposal and treatment of solid waste; and

WHEREAS, this contract is classified as services provided between governmental agencies pursuant to N.J.S.A. 40A: 11-5(2) and as such is exempt from the public bidding requirements of the New Jersey Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that the Mayor be and hereby is authorized to extend the enter into a contract with the Atlantic County Utilities Authority, whereby the Authority will perform certain collection services for the 1-year period commencing May 1, 2026, and terminating April 30, 2027 as set forth in the attached agreement.

BE IT FURTHER RESOLVED, certification of availability of funds has been received from the Chief Financial Officer.

I, Shannon Campbell, Deputy Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 5th day of May, 2026.

Shannon Campbell, RMC
Deputy Municipal Clerk

**SHARED SERVICES AGREEMENT BETWEEN
ATLANTIC COUNTY UTILITIES AUTHORITY AND
CITY OF NORTHFIELD
FOR CERTAIN SOLID WASTE, RECYCLING &
YARD WASTE COLLECTION SERVICES**

This agreement, made this 16th day of April 2026, by and between the City of Northfield, a municipal corporation of the State of New Jersey with principal offices located at City Hall, 1600 Shore Road, Northfield, New Jersey 08225 (hereafter, the **CITY**) and the Atlantic County Utilities Authority with offices located 6700 Delilah Road, Egg Harbor Township, New Jersey 08234 and a mailing address of PO Box 996, Pleasantville, New Jersey 08232-0996 (hereafter, the **AUTHORITY**),

WITNESSETH:

WHEREAS, the **AUTHORITY** operates a recycling program, a yard waste composting facility, and a landfill for the disposal of solid waste; and

WHEREAS, NJ .S.A. 40: 1 4B-49 empowers municipalities and utilities authorities to enter into contracts for the collection, disposal, recycling, processing, and treatment of solid waste by means of the solid waste system of the utilities **AUTHORITY**, which term includes recycling facilities; and

WHEREAS, the **CITY** and the **AUTHORITY**, by resolutions in the case of the **AUTHORITY** and Ordinance in the case of the **CITY** duly adopted by their respective governing bodies, wish to enter an agreement pursuant to which the **AUTHORITY** will provide the following services as set forth below;

NOW, THEREFORE, in consideration of the covenants contained in this Agreement, the parties agree as follows:

1. "Municipal solid waste" shall consist of "Type 10" solid waste as defined in N.J.A.C. 7:26-2.13(g)(1)(i) or any successor regulation governing the definition of municipal solid waste.

2. "Bulky waste" shall be defined, for purposes of this Agreement, as furniture, wood waste, textiles, carpeting(cut into four foot lengths) and other large items of waste material excluding construction debris and tires.

3. "Recyclable materials" shall be defined, for the purposes of this Agreement, as magazines, unwanted mail, computer paper, envelopes, telephone books, paperback books, brown paper bags, catalogs, cardboard, glass bottles and jars, steel (tin) cans, aerosol cans, empty paint cans without lids, plastic bottles and containers numbered one through seven, and aluminum cans which material will be acceptable for delivery and transfer at the **AUTHORITY**'s Recycling Center located in Egg Harbor Township, New Jersey

4. Yard waste" is defined, for purposes of this Agreement, as grass, leaves, Christmas trees, clean wood and brush uncontaminated with other waste material, which material will be acceptable for processing at the **AUTHORITY**'S Compost Facility located in Egg Harbor Township, New Jersey.

5. The **AUTHORITY** will provide all labor and equipment necessary to perform weekly solid waste collection throughout the **CITY** to residences and the locations listed on Appendix A. Residents will be permitted to put out two (2) bulk items per trash day per household their scheduled trash collection day of the 1st FULL WEEK of each month. The **AUTHORITY** will not collect electronics and metal items as part of this agreement. Such services will be performed per the existing schedule. If the collection day falls on a national (Federal) holiday, the collections will be performed as scheduled with the exception of Thanksgiving, Christmas and New Year's Day. The **CITY** will pay \$269,942.25 annually for this service, , in addition to the prevailing tip fee.

6. The **AUTHORITY** will provide all labor and equipment necessary to perform bi-weekly residential and weekly commercial recycling collection services throughout and on behalf of the **CITY** based on the existing schedule. If the collection day falls on a national (Federal) holiday, the collections will be performed as scheduled with the exception of Thanksgiving, Christmas and New Year's Day. The **CITY** will pay \$185,784.88 annually for this service.

7. The **AUTHORITY** will provide all labor and equipment necessary to perform seasonal weekly yard waste collection services for a total of forty-one (41) collection events. These collections will be performed on Saturday (zone 1) and Monday (zone 2) of each week. If the collection day falls on a national (Federal) holiday, the collections will be performed as scheduled with the exception of Thanksgiving, Christmas and New Year's Day. The **CITY** will pay \$169,968.56 annually for this service, in addition to the prevailing tip fee.

8. Two (2) weeks per calendar year to be scheduled by the **CITY** and approved by the **AUTHORITY**, the **AUTHORITY** will perform a Spring and Fall Household Renovation Debris Collection whereby the **AUTHORITY** shall collect renovation debris from the **CITY'S** residents. During these scheduled special collection events, the **CITY'S** residents may place items/cans with household renovation debris at the curb for collection in addition to their regular trash for collection. The cans placed at the curb may not exceed 40 gallons in size and cannot weigh more than 50 pounds each. Prohibited items during this special collection includes hazardous materials, such as paint, solvents; pool chemicals, flammable liquids, etc. Broken glass or items with sharp jagged edges shall be placed in a secure container to facilitate safe collection by **AUTHORITY** staff. This program is not open to contractors; contractors doing work on residential homes in the **CITY** are responsible for removing and disposing of construction debris and/or trade waste at their expense.

9. The **AUTHORITY** will provide all labor and equipment necessary to perform roll-off can pulls from the **CITY** public works facility, and other designated municipal locations, at a per-pull rate of \$173.24.

10. The **AUTHORITY** will forward statements to the **CITY** on or before the second week of each month for collections made the preceding month, and the **CITY** will pay all invoices within 60 days of presentation of the appropriate vouchers or other documentation necessary to process payment. All bills not paid within 60 days of presentation shall bear interest at the rate of 1 ½% per month (18% per annum) from the date of presentation until paid.

11. The **AUTHORITY** and the **CITY** will cooperate in the development of advertisements and press releases. The **CITY** shall take appropriate steps to advise residents of the following collection requirements, which must be met in order for the **AUTHORITY** to collect solid waste in the **CITY**:

- a. All solid waste should be placed curbside at least ten feet from traditional recyclables.
- b. All materials are to be placed at the curb by 7:00 a.m. on each collection day.
- c. All recyclable materials are to be placed in properly marked containers which should not exceed fifty pounds.
- d. All yard waste is to be placed in biodegradable bags or loose in rigid containers that are clearly marked "Yard Waste." Bags are not to exceed fifty pounds.
- e. Yard waste placed out for collection must conform to standards established by the **AUTHORITY**.

12. If an event beyond the control of the **AUTHORITY** prevents collection on any scheduled collection day, the **AUTHORITY** shall endeavor to notify the **CITY** as soon as practicable. The **AUTHORITY** shall make the collection on a later date.

13. The **AUTHORITY** shall not be responsible for any contaminated material; any material that is improperly packaged for collection, or any material that is not at the curb at the time the **AUTHORITY** collection vehicle passes the residence. The **AUTHORITY** shall not be required to make more than one pass for each residence on any collection day.

14. The **AUTHORITY** will carry appropriate general liability, auto, and workers' compensation insurance covering its activities and employees as designated by the **CITY**. The general liability and automobile insurance shall be in an amount with policy limits not less than one million dollars. The **CITY** shall be named as an "Additional Insured." Said insurance shall be primary to any insurance owned by the **CITY**. The Authority shall provide a certificate of insurance to the **CITY** prior to the commencement of this Agreement. Said certificate shall state that the insurance cannot be cancelled without at least 10 days written notice to the **CITY**. The parties acknowledge that the **AUTHORITY** is an independent contractor and not an agent of the **CITY** in conducting activities hereunder.

15. The initial term of this Agreement is from May 1, 2026, through April 30, 2027. This fee will be adjusted if there is new construction of residential properties above 25 units. For each increment of 25 new residential properties to be collected under this agreement over and above the baseline amount set at 3,118, the **AUTHORITY** will charge an additional \$4,309.00 per year. This Agreement may be terminated at any time by either party, with or without cause, by 90 days written notice to the other party.

16. The **AUTHORITY** hereby agrees to indemnify and keep indemnified, and hold and save harmless the **CITY** it's governing body, it's officers, agents and employees, from and against all demands, claims, loss, costs, damages, expenses and attorney's fees whatsoever, and any and all liability therefore, alleged to have been sustained or incurred by them, directly by reason of or in consequence of or in connection with any act or omission of the **AUTHORITY** in connection with it's rights and obligations pursuant to this Agreement. The **AUTHORITY** represents and warrants that it shall keep in force appropriate auto and general liability insurance coverage's for the duration of this Agreement and shall provide proof of same to the **CITY** upon request. The obligations of the **AUTHORITY** to indemnify the **CITY** under this Paragraph shall not be limited or defined by the terms or policy limits of any insurance. Similarly, the **CITY** hereby agrees to indemnify and keep indemnified, and hold and save harmless the **AUTHORITY**, it's Commissioners, Officers, agents and employees, from and against all demands, claims, loss, costs, damages, expenses and attorney's fees whatsoever, and any and all liability therefore, alleged to have been sustained or incurred by them directly by reason of or in consequence of or in connection with any act or omission of the **CITY** in connection with it's rights and obligations pursuant to this Agreement. Notwithstanding the undertakings of this Paragraph, however, if either the **CITY** or the **AUTHORITY** shall be physically or legally prevented from performing their obligations under this Agreement, neither shall have any liability to the other for monetary damages.

17. This Agreement represents the entire agreement of the parties and supersedes any verbal or written representations made prior hereto. No modifications to this Agreement shall be valid unless in writing and adopted by resolution or ordinance of the respective governing bodies of the CITY and the AUTHORITY.

IN WITNESS WHEREOF, the parties have set their hands and seals the day and year set forth above.

ATTEST:

CITY OF NORTHFIELD

By: _____

Dated: _____

Dated: _____

ATTEST:

ATLANTIC COUNTY UTILITIES AUTHORITY

By: _____
Lisa Duffner, Board Secretary

Matthew DeNafo, President

Dated: _____

Dated: _____

APPENDIX A

1. Otto Bruyns Library
2. Birch Grove Park
3. City Hall
4. City Public Works Garage
5. Fire Station #2 on Burton Avenue
6. Northfield Community School
7. Trash receptacles along the bike path
8. Trash receptacles at bus stops along Route 9 and Shore Road
9. American Legion

**CITY OF NORTHFIELD NJ
RESOLUTION NO. 150-2026**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-
12(8), REGARDING PERSONNEL MATTERS**

WHEREAS, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Common Council of the City of Northfield to discuss in a session not open to the public certain matters relating to items authorized by NJSA 10:4-12(8), specifically with regard to temporary duties and assignments of the Municipal Clerk's Office.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that any vote on the matter will be held in public session.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Kristopher J. Facenda, Esq., Solicitor of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 5th day of May, 2026.

Kristopher J. Facenda, Esq.
City of Northfield Solicitor

**CITY OF NORTHFIELD, NJ
ORDINANCE NO. 10-2026**

BOND ORDINANCE APPROPRIATING ONE MILLION THREE HUNDRED SIXTY THOUSAND DOLLARS (\$1,360,000) AND AUTHORIZING THE ISSUANCE OF ONE MILLION TWO HUNDRED NINETY-TWO THOUSAND DOLLARS (\$1,292,000) IN BONDS OR NOTES OF THE CITY OF NORTHFIELD FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF NORTHFIELD, IN THE COUNTY OF ATLANTIC, NEW JERSEY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTHFIELD, IN THE COUNTY OF ATLANTIC, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

Section 1. Appropriation for Projects-Down Payment.

The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by the City of Northfield, in the County of Atlantic, New Jersey (the "City"). For the said several improvements or purposes stated in Section 3, there are hereby appropriated the respective sums of money therein stated as the apportionments made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to ONE MILLION THREE HUNDRED SIXTY THOUSAND DOLLARS (\$1,360,000), including the aggregate sum of SIXTY-EIGHT THOUSAND DOLLARS (\$68,000) as the several down payments for said improvements or purposes as required pursuant to N.J.S.A. 40A:2-11 and more particularly described in Section 3 and now available by virtue of provision in a

previously adopted budget or budgets of the City for down payment for capital improvement purposes, and including also monies received or expected to be received from the United States of America, the State of New Jersey or the County of Atlantic, or agencies thereof, as grants in aid of financing said improvements or purposes.

Section 2. Authorization of Bonds.

For the financing of said improvements or purposes and to meet the part of said ONE MILLION THREE HUNDRED SIXTY THOUSAND DOLLARS (\$1,360,000) in appropriations not provided for by application hereunder of said down payments, negotiable bonds of the City are hereby authorized to be issued in the principal amount of ONE MILLION TWO HUNDRED NINETY-TWO THOUSAND DOLLARS (\$1,292,000) pursuant to the Local Bond Law of New Jersey (the "Local Bond Law"). In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the City in a principal amount not exceeding ONE MILLION TWO HUNDRED NINETY-TWO THOUSAND DOLLARS (\$1,292,000) are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. Description of Projects.

The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

surveying, construction planning, engineering, preparation of plans and specifications, permits, bid documents and construction inspection and administration.		
(d) Various Improvements to the Municipal Sewer System, including all other necessary or desirable structures, appurtenances and work or materials, all as shown on and in accordance with the plans and specifications therefore on file in the office of the City Clerk and hereby approved, including the costs of surveying, design, construction, planning, engineering, preparation of plans and specifications, permits, bid documents and construction inspection and administration.	\$500,000	\$475,000
TOTAL	<u>\$1,360,000</u>	<u>\$1,292,000</u>

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefore, as above stated, is the amount of the said down payment for said purpose.

Section 4. Authorization of Notes.

In anticipation of the issuance of said bonds and to temporarily finance said improvements, negotiable notes of the City in a principal amount equal to the said principal of bonds not exceeding ONE MILLION TWO HUNDRED

NINETY-TWO THOUSAND DOLLARS (\$1,292,000) are hereby authorized to be issued pursuant to the limitations prescribed by the Local Bond Law. All such note(s) shall mature at such time as may be determined by the Chief Financial Officer or such other Financial Officer designated by Resolution for these purposes (both being hereinafter referred to in this Section as Chief Financial Officer); provided that no note shall mature later than one (1) year from its issue date. Such note(s) shall bear interest at a rate or rates and shall be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with any note(s) issued pursuant to this Ordinance, and the signature of the Chief Financial Officer upon such note(s) shall be conclusive evidence as to all such determinations. The Chief Financial Officer is hereby authorized to sell the note(s) from time to time at public or private sale in such amounts as she may determine and not less than par, and to deliver the same from time to time to the purchasers thereof upon receipt of the purchase price plus accrued interest from their dates to the date of delivery thereof as payment thereof. Such Chief Financial Officer is authorized and directed to report in writing to the Mayor and the Council of the City at the meeting next succeeding the date when any sale or delivery of the note(s) pursuant to this Ordinance is made. Such report shall include the amount, the description, the interest rate, the maturity schedule of the note(s) sold, price obtained and the name of the purchaser. All note(s) issued hereunder may be renewed from time to time for periods not exceeding one (1) year for the time period specified in and in

accordance with the provisions and limitations of N.J.S.A. 40A:2-8(a) of the Local Bond Law.

The Chief Financial Officer is further directed to determine all matters in connection with said note or notes and not determined by this Ordinance. The signature of the Chief Financial Officer upon said note(s) shall be conclusive evidence of such determination.

Section 5. Capital Budget.

The capital budget of the City of Northfield is hereby amended to conform with the provisions of this bond ordinance. The resolution in the form promulgated by the Local Finance Board showing full detail of the capital budget and capital program is on the file with the Clerk and is available there for public inspection.

Section 6. Additional Matters.

The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the City may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of the Local Bond Law and taking into consideration the respective amounts of said obligations authorized for the several purposes, according to the

reasonable life thereof computed from the date of said bonds authorized by this bond ordinance, is **19.94 years**.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the office of the City Clerk and a complete duplicate thereof has been electronically filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the City as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by ONE MILLION TWO HUNDRED NINETY-TWO THOUSAND DOLLARS (\$1,292,000), and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by the Local Bond Law.

(d) Amounts not exceeding **TWO HUNDRED THOUSAND DOLLARS (\$200,000)** in the aggregate for interest on said obligations, costs of issuing said obligations, engineering and inspection costs, legal expenses, a reasonable proportion of the compensation and expenses of employees of the City in connection with the construction or acquisition of such improvements and properties as authorized herein, and other items of expense listed in and permitted under Section 40A:2-20 of the Local Bond Law have been included as part of the costs of said improvements and are included in the foregoing estimate thereof.

Section 7. Ratification of Prior Actions.

Any actions taken by any officials of the City in connection with the improvements described in Section 3 hereof are hereby ratified and confirmed

notwithstanding that such actions may have been taken prior to the effective date of this bond ordinance and shall be deemed to have been taken pursuant to this bond ordinance.

Section 8. Application of Grants.

Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. Full Faith and Credit.

The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy *ad valorem* taxes upon all the taxable property within the City for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 10. Official Intent to Reimburse Expenditures.

The City reasonably expects to reimburse any expenditures towards the costs of the improvements or purposes described in Section 3 of this Bond Ordinance and paid prior to the issuance of any bonds or notes authorized by this Bond Ordinance with the proceeds of such bonds or notes. No funds from sources other than the bonds or notes authorized herein has been or is reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside by the City, or

any member of the same “control group” as the City, within the meaning of Treasury Regulations Section 1.150-1(f), pursuant to their budget or financial policies with respect to any expenditures to be reimbursed. This Section is intended to be and hereby is a declaration of the City’s official intent to reimburse any expenditures towards the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations Section 1.103-18, and no action (or inaction) will be an artifice or device in accordance with Treasury Regulation Section yield restrictions or arbitrage rebate requirements.

Section 11. Effective Date.

This bond ordinance shall take effect twenty (20) days after the first publication of a summary thereof after final adoption, as provided by the Local Bond Law.

Erland Chau, Mayor

Carolyn Bucci, Council President

FIRST READING:	April 21, 2026
PUBLICATION:	April 22, 2026
FINAL READING:	May 5, 2026
PUBLICATION WITH STATEMENT:	May 6, 2026

CITY OF NORTHFIELD, NJ
ORDINANCE NO. 11-2026

**AMENDING CHAPTER 215:17 (B) OF THE CODE OF THE CITY OF
NORTHFIELD, ARTICLE III, LAND USE AND DEVELOPMENT FEES**

BE IT ORDAINED, by the Common Council of the City of Northfield, County of Atlantic and State of New Jersey as follows (added text underlined; deleted text stricken):

§ 215-17. Fees.

A. NO CHANGE

B. (1) – (24) NO CHANGE

(25) Tax map revision fees. A fee of ~~\$100 or \$10 per lot, whichever is greater,~~ \$225 shall be charged for minor subdivisions and final plats of major subdivisions to cover the cost of the City Clerk obtaining a reproducible original of the filed map and providing for revisions of the City tax maps.

(26) – (30) NO CHANGE

SEVERABILITY

If any section, paragraph, clause, or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, clause or provision so adjudged and the remainder of the ordinance shall be deemed valid and effective.

REPEAL OF PRIOR ORDINANCES

All ordinances or parts of ordinances inconsistent with or in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

EFFECTIVE DATE

This ordinance shall take effect after final passage and publication as provided by law.

The above Ordinance was passed on first reading at a Regular Meeting of the Common Council of the City of Northfield, New Jersey on the 21st day of April 2026, and was taken up for a second reading, public hearing and final passage at a meeting of said Council held on May 5, 2026, in Council Chambers, City Hall, Northfield, New Jersey.

Shannon Campbell, RMC
Deputy Municipal Clerk

Erland Chau, Mayor

FIRST READING: April 21, 2026
PUBLICATION: April 22, 2026
SECOND READING: May 5, 2026
PUBLICATION: May 6, 2026

ENGINEER'S REPORT

ENGINEERING MEMORANDUM

TO: Mayor and City Council, City of Northfield
1600 Shore Road
Northfield, NJ 08225

FROM: Rami Nassar, PE, PP, CME
Schaeffer Nassar Scheidegg Consulting Engineers, LLC (SNS)

SUBJECT: Engineers Report for May 5, 2026

DATE: May 1, 2026

PROJECTS:

NF13-41 **Zion Road Pump Station Upgrade**

The standby generator was commissioned, and the contractor performed a load bank test, just waiting on the final UL certification, so we can close out this project. (2-20-2026) UL certification was scheduled for today but was canceled due to the rain. (3-24-2026) UL certification has been completed.

NF13-27 **Local Recreation Improvement Grant:**

The project has been completed waiting on the final documents, so we can submit the paperwork to the state so we can close out this project and get the final payment from the State.

We are working on the application to the FY2026 Local Recreation Improvement Grant for the pavilions at the picnic area at Birch Grove Park. (3-24-2026) we are waiting on the canceled check to start the close out process for the project. (4-3-2026) We received the maintenance bond the format needs to be changed.

(2-20-26) Grant application was submitted on 2-13-2026 for the 4 pavilions.

NF13-57 **Habitat for Humanity Projects:**

Reviewed the proposed re-development plan, made couple minor revisions to accommodate the proposed development. (3-24-2026) I have a meeting with Ms. Lex Kochmann next Tuesday to start the project design. (4-3-2026) I had a meeting with the design team, they are working on the final building layout, so we can start the design work. (4-17-2026) The developer for the is requesting information regarding the agreement for the storm water management system maintenance (would there be a formal agreement).

NF13-58 **Reconstruction of Wabash Avenue:**

We submitted to Council the final change order for approval, so we can close out this project.

NF13-00 **Mill and Zion Road Intersection:**

(5-1-2026) County Engineer asked if the Mayor can send a letter to the County Executive to request the that this intersection is paved by the County.